

MALVERN TOWN COUNCIL

Town Clerk
Community Hub
Victoria Park Road
Malvern Link
WR14 2JY



24 October 2024

townclerk@malvern-tc.org.uk
01684 566667

MEETING OPEN TO MEMBERS OF THE PUBLIC

To All Members of the Audit Committee (quorum 3):

Councillors D Watkins (Chair), C Bovey, J Green, J Leibrandt, D Mead.

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the Audit Committee to be held in the Park View Meeting Room, Community Hub, Victoria Park Road, Malvern Link, WR14 2JY on Wednesday 30 October 2024, commencing at 6.00pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence To receive apologies for absence
2.	Declarations of Interest To receive declarations of pecuniary interests and other disclosable interests
3.	Minutes of Previous Meeting To receive and confirm as a correct record the minutes of previous Audit Committee meeting and the minutes to be signed by the Chairman ➤ 24 July 2024 (previously circulated)
Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	Review of Income Received and Controls in Place ➤ Officer presentation on current procedures
5.	Review of Bank Reconciliations ➤ Officer presentation on current procedures
6.	Date of next Audit Committee Meeting ➤ Wednesday 19 February 2025