

# MALVERN TOWN COUNCIL

Town Clerk  
Community Hub  
Victoria Park Road  
Malvern Link  
WR14 2JY

29 August 2024

[townclerk@malvern-tc.org.uk](mailto:townclerk@malvern-tc.org.uk)  
01684 566667



## MEETING OPEN TO MEMBERS OF THE PUBLIC

### To all Members of Malvern Town Council:

You are hereby summoned to attend a meeting of Malvern Town Council to be held on Wednesday 4 September 2024 in the Community Hub Meeting Room, Victoria Park Road, Malvern Link, WR14 2JY commencing at 6.00 pm for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake  
Town Clerk

No.	Agenda Item
1.	<b>Apologies for Absence</b> To note apologies for absence.
2.	<b>Declarations of Interest</b> To receive declarations of disclosable pecuniary interests and other disclosable interests.
3.	<b>Minutes of Previous Meeting</b> To receive and confirm as a correct record the Minutes of the previous Full Council meeting: ➤ 31 July 2024
<b>Public Participation</b> <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	<b>Presentation from Fred Moroni, Executive Director, Malvern Theatres</b> ➤ Development of Malvern Theatres
5.	<b>Presentation from Christopher Wayman, Worcestershire CALC</b> ➤ Roles and Responsibilities of a Staffing Committee
6.	<b>Mayor's Announcements</b> ➤ The Mayor will make any relevant announcements/written report
7.	<b>Update on Town Council Operations and Activities</b> ➤ Verbal update by the Town Clerk
8.	<b>Reports by County and District Council Representatives in Attendance</b> ➤ Verbal reports or written submissions as appropriate
9.	<b>Town Council Ward Reports/Representatives on Outside Bodies</b> ➤ Verbal reports or written submissions as appropriate
10.	<b>Members Questions</b> ➤ The Chair will invite members who have written in with questions to present them to Council

11.	<p><b>Notice of Motion – information board at Station Gardens to commemorate the contribution made by those who constructed the railway line and Colwall tunnel (Cllr Julie MacLusky and Cllr Emma Green)</b></p> <p>➤ Report CL01/24 to follow</p>
12.	<p><b>Notice of Motion – initiative to encourage the development of ‘Happy to Chat’ tables in the town’s cafés (Cllr Julie MacLusky and Cllr Marilyn Birks)</b></p> <p>➤ Report CL02/24 to follow</p>
13.	<p><b>Notice of Motion – election of chair for staffing task and finish group and responsibilities (Cllr Anne Cherry and Cllr Clive Fletcher)</b></p> <p>Report CL03/24 to follow</p>
14.	<p><b>Policy Review Task and Finish Group</b></p> <p>➤ Report CL04/24 to follow</p>
15.	<p><b>Recommendations from Audit Committee</b></p> <p>The Chair of Audit Committee to present any recommendations for approval by Council from the meeting held on 24 July 2024</p> <p>➤ Report CL05/24 to follow</p>
16.	<p><b>Date and Time of Next Meeting</b></p> <p>➤ Wednesday 9 October 2024, at 6pm</p>