

MALVERN TOWN COUNCIL

Town Clerk
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20 January 2021



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MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Policy and Resources Committee (Quorum 6):

Councillors C Hooper (Ch), N Houghton (V-Ch), J Dallow, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, J Satterthwaite, A Stitt, P Tuthill

All other Members of the Town Council for information only.

You are hereby invited to attend a meeting of the **Policy and Resources Committee** to be held remotely via Zoom, on **Wednesday 27 January 2021, commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

To join the meeting, please go to:

<https://us02web.zoom.us/j/87990202018?pwd=TktPNUVvaDhFanlkVkJmYW5rL0xudz09>

Meeting ID: 879 9020 2018

Passcode: 561167

The meeting can also be accessed by telephone – please contact the Town Clerk on the email address above if you wish to join the meeting in this way.

A handwritten signature in black ink, appearing to read 'L. J. Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence To receive and note apologies for absence
2.	Declarations of Interest To receive declarations of disclosable pecuniary interests and other disclosable interests
3.	Minutes of Previous Meeting To receive and confirm as a correct record the Minutes of the previous Policy and Resources Committee meeting: ➤ 2 December 2020 (previously circulated)

Public Participation

The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.

4.	Quarterly Accounts – Third Quarter 2020/21 October, November, December 2020 <ul style="list-style-type: none">➤ Report PR01/21 to follow➤ Cash Report Ref CR1 October, November, December 2020➤ Internet Banking Schedules October, November, December 2020
5.	Town Council Website <ul style="list-style-type: none">➤ Report PR02/21 to follow
6.	Councillor Training <ul style="list-style-type: none">➤ Report PR03/21 to follow

Exclusion of the Press and Public

To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

7.	Staffing Matters <ul style="list-style-type: none">➤ Report PR04/21➤ Report PR05/21 <p>These reports, which are confidential in nature, will be circulated to committee members by email ahead of the meeting.</p>
8.	Date and Time of Next Meeting <ul style="list-style-type: none">➤ Wednesday 17 February 2021 at 6.00 pm