

# MALVERN TOWN COUNCIL

Town Clerk  
28-30 Belle Vue Terrace  
Malvern  
WR14 4PZ

27 May 2020

[townclerk@malvern-tc.org.uk](mailto:townclerk@malvern-tc.org.uk)  
[www.malverntowncouncil.org](http://www.malverntowncouncil.org)



Tel: 01684 566667

## MEETING OPEN TO MEMBERS OF THE PUBLIC

### To Members of the Policy & Resources Committee (quorum 4):

Councillors C Hooper (V-Ch), J Dallow, N Houghton, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, P Tuthill

### All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the **Policy and Resources Committee** to be held remotely via Zoom, on **Wednesday 3 June 2020, commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

### To join the meeting, please go to:

<https://us02web.zoom.us/j/84931603083?pwd=aHNZeic4R0xiOU1VSEtGNk0wbnZRQT09>

Meeting ID: 849 3160 3083

Password: 026774

*This meeting can also be accessed by telephone please contact the email address above if you wish to join the meeting in this way.*

Handwritten signature of Linda Blake in black ink.

Linda Blake  
Town Clerk

No.	Agenda Item
1.	<b>Election of Chairman</b> To elect a Chairman of the Policy and Resources Committee for 2020/21
2.	<b>Election of Vice Chairman (if required)</b> To elect a Vice Chairman of the Policy and Resources Committee for 2020/21, if required
3.	<b>Apologies for Absence</b> To receive and accept apologies for absence
4.	<b>Declarations of Interest</b> To receive declarations of disclosable pecuniary interests and other disclosable interests
5.	<b>Minutes of Previous Meeting</b> To receive and confirm as a correct record the minutes of previous Policy and Resources Committee meeting and the minutes to be signed by the chairman ➤ 26 February 2020 (previously circulated)
<b>Public Participation</b> <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
6.	<b>Quarterly Accounts – Fourth and Final Quarter January to March 2020 (to follow)</b> ➤ Report PR01/20 ➤ Cash Report Ref CR1 January to March 2020 ➤ Bank Payments Schedule January to March 2020

7.	<b>Review of Town Council Grants Scheme – Small Grants, Large Grants and Special Grants</b> ➤ Report PR02/20 to follow
8.	<b>Zero Tolerance on Harassment and Abuse – Guidelines for Councillors</b> ➤ Report PR03/20 to follow
9.	<b>Date and Time of Next Meeting</b> ➤ Wednesday 29 July 2020 at 6.00 pm