

**A REPORT OF THE TOWN CLERK TO
A MEETING OF THE OPERATIONS AND PLANNING COMMITTEE
MALVERN TOWN COUNCIL**

to be held on Wednesday 12 February 2020

in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm

HEART OF ENGLAND IN BLOOM AND MALVERN IN BLOOM 2020

1. Purpose of Report

1.1. For decision.

2. Recommendation

2.1. The Committee is asked to note and approve the current plans for:

- 1) Malvern's entry into the Heart of England in Bloom Campaign 2020
- 2) The local Malvern in Bloom competition

3. Background

- 3.1. In November 2019, Full Council agreed that Malvern would enter the large town category of the Heart of England in Bloom campaign for 2020. A Malvern in Bloom steering group exists to help plan and run this event.
- 3.2. The steering group has met once in 2020 and feels that the judging route for this year should largely be based on the route used in 2019. The suggested route would therefore take in Rose Bank Gardens, Great Malvern Priory, Church Walk/Edith Walk, Great Malvern Library, Malvern Cube, Great Malvern Cemetery, Station Road Gardens and Barnards Green. The route may have slight changes as various communities come forward to ask to be included or represented along the route.
- 3.3. The Royal Horticultural Society's (RHS) theme for the Heart of England in Bloom Campaign 2020 is 'Grow Social'.
- 3.4. Once again schools will be involved in the campaign and to this end the Malvern in Bloom steering group is proposing to run a competition which involves the building of insect houses/hotels. These houses and hotels will be placed in various points in Rose Bank Gardens and possibly other places depending on the number of entrants. Malvern Community Action's Malvern Men's Shed has agreed to help with this project by providing frames for these structures.
- 3.5. The RHS is this year running a campaign to encourage schools and community groups to participate in a sunflower seed planting project within communities. Officers have already engaged Great Malvern Primary School Gardening Club and Malvern Cube adult learners to plant sunflower seeds in bio-degradable pots that can be planted into the ground. Officers have approached Wilkos to sponsor the bio-degradable pots and will be informed of the outcome by middle of March. It is proposed that the sunflowers will be planted by the schools and community groups in Rose Bank Gardens, Malvern Cube and Great Malvern Cemetery at the end of April.

- 3.6. For the local Malvern in Bloom competitions, recent years have seen a decline in entrants and officers would like to try and re-engage the local community with this competition. Several suggestions have been received to expand the categories of this competition to include Victorian gardens, wildlife gardens, water gardens and bio-diverse gardens. It is also hoped to involve more schools with their own gardens.
- 3.7. The Malvern in Bloom steering group are also looking for 'In Your Neighbourhood' entrants for 2020 and it is hoped that local press coverage will encourage local communities and individuals to enter.
- 3.8. The plan for 2020 is for a concentrated effort to paint and/or clean street furniture throughout the town. Local groups such as the Scouts and Guides will be approached in the near future to see if they are able to assist and any individuals who feel they can help will be welcomed. The Town Council will supply materials.
- 3.9. The Chairman of the Malvern in Bloom steering group will be attending the RHS Spring seminar in April and feeding back any relevant information or ideas. It is hoped that another town councillor may be able to attend as well.

4. Financial Implications

- 4.1. The fee for entry into the 'Large Town' category will be £165.
- 4.2. The 2020/21 budget for hanging baskets, troughs and planters as well as all associated supplies and consumables was set at £7,000 for 2020/21.

5. Legal Implications

- 5.1. None.

End.

Linda Blake
Town Clerk

Author of Report:

Charles Porter
Operations Manager

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BANDS IN THE PARK PROGRAMME 2020

1. Purpose of Report

1.1. For noting.

2. Recommendation

2.1. To note the Bands in the Park programme 17 May – 13 September 2020, attached at Appendix A.

2.2. Members of the committee are asked to volunteer to steward at least one concert during the programme and a note will be made of agreed dates at the meeting.

3. Background

3.1. Bands in the Park is a longstanding and well-attended Town Council event held in Priory Park during the summer months.

3.2. Organisation of the Bands in the Park summer schedule for 2020 is delegated to Town Council staff and is organised by the Council's Operations and Office Co-ordinator in consultation with the Town Clerk.

3.3. It should be noted that the programme is varied slightly every year. Malvern is a popular venue for bands and Officers ensure that at least two or three bands change each year to freshen the programme.

3.4. It should be noted that bands such as Malvern Hills District Brass Band and Lydbrook Band are not performing as part of the Bands in the Park programme for 2020 as they are performing for our VE-Day event (10 May 2020) and Armed Forces Day event (21 June 2020) both in Priory Park.

3.5. All concerts are attended by a member of the Operations Team, who is responsible for setting up the PA system, putting out chairs, assisting the band, and co-ordinating the technical aspects of each concert.

3.6. Although a member of Council staff will be present at each concert, at least one Councillor is required to steward each event. Stewarding involves interacting with the public, handing out Bands in the Park flyers, assisting with refreshments and making announcements on the PA system about the Bands in the Park programme in general. The Council depends on councillor volunteers to ensure the weekly concerts run as smoothly as possible.

3.7. Following withdrawal of sponsorship in 2019, Officers have been working hard to find a refreshment vendor that is able to provide hot drinks; to date a suitable vendor has not been found as provision of power and shelter is problematic. In view of this, Officers are now working on an environmental friendly solution to provide cold drinks to the bands on a weekly basis.

3.8. Since Priory Park is a public area and there is no charge for the event, the Council does not need to provide direct first-aid facilities. However, the Council does have a responsibility for the band, and to ensure they have made their own first-aid provision. All bands are issued with a booking confirmation with a set of terms and conditions for the event. This is signed by both the band and the council.

4. Financial Implications

4.1. The budget for Bands in the Park for 2020/21 is £6,200. The cost of the 2020 programme can be contained within the budget and this includes payments of bands and obtaining the appropriate licences.

5. Legal Implications

5.1. A Temporary Events Notice for Priory Park is required.

5.2. A Performing Rights Society Licence is required for the Bands in the Park concerts as they are live performances from sheet music. Officers will ensure the appropriate licences are put in place.

End.

Author of Report:

Linda Blake
Town Clerk

Lyndsey Davies
Operations & Office Co-ordinator

Bands in the Park 2020
Bands Schedule

Band	Performance Date	Councillor on Duty
Nailsworth Band	17 May	
Malvern Big Band	24 May	
Malvern Chase Brass Band	31 May	
Poolbrook String Orchestra	31 May	
Avonbank Brass Band	7 June	
Cinderford Band	14 June	
Arrow Valley Brass Band	28 June	
Stourport on Severn Brass Band	5 July	
The Malvern Film Orchestra Concert Band	12 July	
Worcester Concert Brass	19 July	
The Band of the Gloucestershire Constabulary	26 July	
The Band of the West Midlands Fire Service	9 August	
Sauce City Jazzmen	16 August	
TBC – band still to be booked	23 August	
Jazz Alchemy	30 August	
Bream Silver Band	6 September	
Ledbury Community Brass Band	13 September	
Additional events for 2020		
MHDC Brass Band	8 May – V E Day	
Lydbrook Band	21 June – Armed Forces Day	

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**PROPOSED RESTRICTED WAITING TRAFFIC REGULATION ORDER (TRO)
WORCESTER ROAD**

1. Purpose of Report

1.1. For comments.

2. Recommendation

2.1. Committee is asked to consider a proposed restricted waiting traffic regulation order for the Worcester Road as marked on the map at appendix A.

3. Background

3.1. The Town Clerk has received notification from Worcestershire County Council of a proposed restricted waiting traffic regulation order on the A449 Worcester Road, south of Bank Street junction.

3.2. The diagram attached at Appendix A to this report illustrates the proposal to replace the current unrestricted on-street parking with a 7.00 am until 7.00 pm restricted waiting (daytime ban), Monday to Saturday.

3.3. This proposal follows investigation as part of the Worcestershire Network Efficiency programme (aimed at reducing congestion).

3.4. This proposal was circulated to Town Council Priory ward members for comment and two members have requested that it should go to committee for comment.

3.5. The deadline for comments is 2 March 2020.

4. Financial Implications

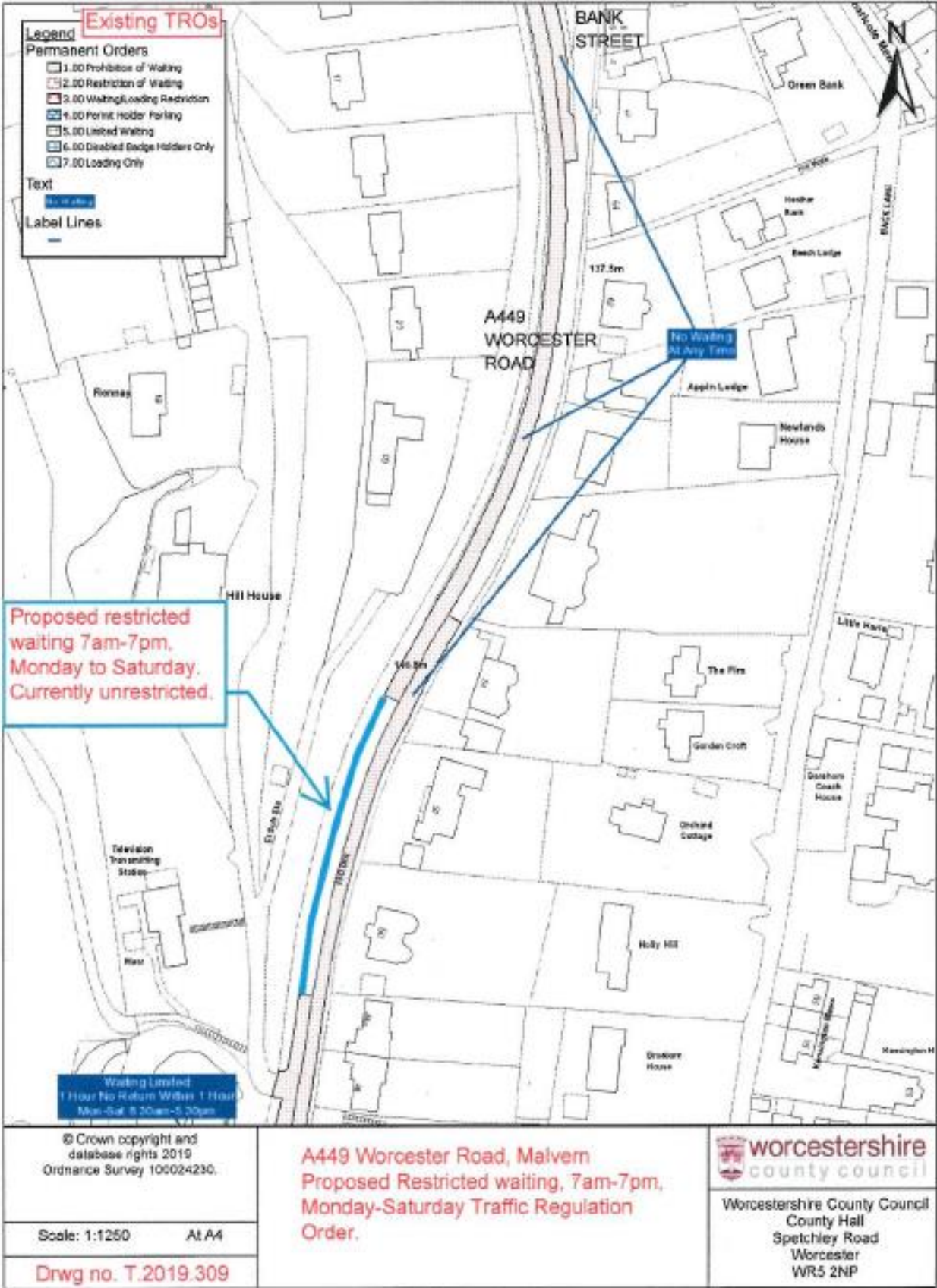
4.1. None pertaining to this report.

5. Legal Implications

5.1. None pertaining to this report.

End.

Linda Blake
Town Clerk



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PLANNING CONSULTATIONS

1. Purpose of Report

- 1.1. For comment as necessary.

2. Recommendation

- 2.1. The Committee is recommended to note and comment on:
- i. Specific planning applications raised by Ward members, Officers or requested by members of the public.
 - ii. Any major planning applications currently being considered
 - iii. Any 'live' planning applications as circulated on the Weekly Planning Lists and on the Planning Application Log attached at appendix A.
- 2.2. The Committee is recommended to nominate a Councillor to speak on behalf of the Town Council at MHDC's Southern Area Planning Committee where relevant.

3. Background

- 3.1. A list of planning applications is sent to members each week. Following a change in the Council's policy dating from December 2013, members are now asked to consider both major and minor applications and comment as appropriate.
- 3.2. There have not been any specific planning applications raised by ward members.
- 3.3. There are no major planning applications currently being consulted on.
- 3.4. Other 'live' applications from the planning log can be raised by Committee members at the meeting. Full details of the applications are available by clicking on relevant link below.
- 3.5. Members are asked to look at details of any planning applications for discussion before the meeting to allow an expeditious decision-making process.
- 3.6. Members should note that they are asked to notify the office of any applications with deadlines arising during the period between meetings. These comments will then be passed on to MHDC.
- 3.7. Members are reminded that the Town Council is a consultee in the planning process and the comments that Council makes will go forward to the District Council as part of the planning application process and therefore comments should relate to material planning considerations so that they will be properly considered.

4. Financial Implications

- 4.1. None pertaining to this report.

5. **Legal Implications**

- 5.1. None pertaining to this report.

End.

Linda Blake
Town Clerk

**AGENDA ITEM 9
APPENDIX A**

Planning log to 07/02/20					
Application Number	Location	Ward	Description of Works	Applicant	Comment Deadline
<u>20/00024/HP</u>	52 Charles Way, Malvern, WR14 2NB	Pickersleigh	Replacement conservatory to rear and side elevation	Mr and Mrs Warner	14/02/2020
<u>20/00094/HP</u>	10 Monnow Close, Malvern, WR14 2XQ	Chase	Proposed single storey side extension to replace existing garage.	Ms K Driscoll	19/02/2020
<u>20/00071/ADV</u>	Unit 7, McDonalds, Roman Way, Malvern, WR14 1PZ	Link	The installation of 4no new digital freestanding signs and 1no 15" digital booth screen	McDonalds Restaurants Ltd	18/02/2020
<u>19/01899/LB</u>	125 Church Street, Malvern, WR14 2AH	Priory	Replacement of damaged garden wall	Mr Brian Herdman	20/02/2020
<u>20/00043/LB</u>	3 Bank Street, Malvern, WR14 2JG	Priory	Rebuild garden wall	Dr Karen Newbigging	27/02/2020
<u>20/00110/HP</u>	58 Meadow Road, Malvern, WR14 2SD	Link	Erection of single storey side and rear extensions and two storey rear extension	Mr and Mrs Cage	27/02/2020
<u>20/00113/FUL</u>	Qinetiq, St Andrews Road, Malvern, WR14 3PS	Chase	Creation of new shared building to serve as reception/hub building for outline approved scheme 18/01087/OUT as well as revised reception/entrance building to serve Qinetiq site	Qinetiq & Worcestershire County Council	26/02/2020
<u>20/00037/HP</u>	107 Guarlford Road, Malvern, WR14 3QU	Chase	Single storey rear extension	Mr & Mrs Blatch	26/02/2020