

# MALVERN TOWN COUNCIL

Town Clerk  
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4 December 2019

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## MEETING OPEN TO MEMBERS OF THE PUBLIC

### To Members of the Policy & Resources Committee (quorum 6):

Councillors J Thomas (Ch), C Hooper (V-Ch), J Dallow, N Houghton, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, D Roberts, P Tuthill

### All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the **Policy and Resources Committee** to be held on **Wednesday 11 December 2019 in the Council Chamber, Belle Vue Terrace, Malvern, commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'Linda Blake'.

**Linda Blake**  
Town Clerk

| No.  | Agenda Item   |
|--|---|
| 1.   | <b>Apologies for Absence</b><br>To receive and accept apologies for absence   |
| 2.   | <b>Declarations of Interest</b><br>To receive declarations of disclosable pecuniary interests and other disclosable interests   |
| 3.   | <b>Minutes of Previous Meeting</b><br>To receive and confirm as a correct record the minutes of previous Policy and Resources Committee meetings and the minutes to be signed by the chairman<br>➤ 27 November 2019 (previously circulated) |
| <b>Public Participation</b><br><i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i> |   |
| 4.   | <b>Update on Budget 2020/21</b><br>➤ Verbal update as relevant  |
| 5.   | <b>Expenditure on boiler at Great Malvern Cemetery</b><br>➤ Report PR01/19 to follow  |
| 6.   | <b>Review of long term objectives and update as necessary</b><br>➤ Report PR02/19 to follow   |
| 7.   | <b>Review of Freedom of Information policy</b><br>➤ Report PR03/19 to follow  |
| 8.   | <b>Review of Data Protection policy</b><br>➤ Report PR04/19 to follow   |
| 9.   | <b>Review of Communications and Publicity policy for Councillors</b><br>➤ Report PR05/19 to follow  |
| 10.  | <b>Date and Time of Next Meeting</b><br>➤ Wednesday 26 February 2019 at 6.00 pm   |