

MALVERN TOWN COUNCIL

Town Clerk
28-30 Belle Vue Terrace
Malvern
WR14 4PZ

30 May 2019



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MEETING OPEN TO MEMBERS OF THE PUBLIC

To Members of the Policy & Resources Committee (quorum 6):

Councillors J Dallow, C Hooper, N Houghton, L Lowton, R McLaverty-Head, N Mills, J O'Donnell, D Roberts, J Thomas, P Tuthill

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the **Policy and Resources Committee** to be held on **Wednesday 5 June 2019 in the Council Chamber, Belle Vue Terrace, Malvern, commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'Linda Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Election of Chairman To elect a Chairman of the Policy and Resources Committee for 2019/20
2.	Election of Vice-Chairman To elect a Vice-Chairman of the Policy and Resources Committee for 2019/20
3.	Apologies for Absence To receive and accept apologies for absence
4.	Declarations of Interest To receive declarations of disclosable pecuniary interests and other disclosable interests
5.	Minutes of Previous Meeting To receive and confirm as a correct record the minutes of previous Policy and Resources Committee meeting and the minutes to be signed by the chairman ➤ 27 March 2019 (previously circulated)
Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
6.	Quarterly Accounts - Fourth and Final Quarter 2018/19 (to follow) ➤ Report PR01/19 March Management Accounts ➤ Cash Report Ref CR1 March 2019 ➤ Bank Payments Schedule March 2019
7.	Financial Reports (to follow) ➤ Report PR02/19 ➤ Cash Report April 2019 ➤ Bank Payments Schedule April 2019
8.	Update on Internet Banking Arrangements ➤ Verbal Update

9.	Review of Grants Scheme Policy and Timetable for 2019 ➤ Report PR03/19 to follow
10.	Insurance Renewal 2019/20 ➤ Verbal Update
11.	2019-2020 National Salary Award ➤ Report PR04/19 to follow
Exclusion of Press and Public <i>To resolve pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>	
12.	Staffing Matters ➤ Report to be circulated at meeting
13.	Date and Time of Next Meeting ➤ Wednesday 31 July 2019 at 6.00 pm