

MALVERN TOWN COUNCIL

Town Clerk
28-30 Belle Vue Terrace
Malvern
Worcs
WR14 4PZ
Tel: 01684 566667



20 February 2019

townclerk@malvern-tc.org.uk
www.malverntowncouncil.org

MEETING OPEN TO MEMBERS OF THE PUBLIC

To All Members of the Audit Committee (quorum 3):
Councillors N Mills (Chairman), C Bovey, L Lambeth, P Mewton, P Smith

All other Members of the Town Council for information only

You are hereby invited to attend a meeting of the **Audit Committee** on **Wednesday 27 February 2019 in the Council Chamber, Belle Vue Terrace, Malvern commencing at 6.00 pm** for the transaction of the business shown on the Agenda below.

A handwritten signature in black ink, appearing to read 'Linda Blake'.

Linda Blake
Town Clerk

No.	Agenda Item
1.	Apologies for Absence To receive apologies for absence.
2.	Declarations of Interest To receive declarations of pecuniary interests and other disclosable interests.
3.	Minutes of Previous Meeting To receive and confirm as a correct record the minutes of previous Audit Committee meeting and the minutes to be signed by the chairman <ul style="list-style-type: none">➤ 24 October 2018 (previously circulated)
Public Participation <i>The Meeting will be adjourned for public participation when the Chairman will invite members of the public to present their questions, statements or petitions submitted under the Council's Public Participation Procedure.</i>	
4.	General Data Protection Regulations Committee to review how the Council is demonstrating its intention to comply with the new regime <ul style="list-style-type: none">➤ Report AC01/19 to follow
5.	Malvern Town Council Objectives and Assessment of Significant Risks to achieving them <ul style="list-style-type: none">➤ Committee discussion on the current council procedure to set objectives and then risk assess them
6.	Review of Internal Controls <ul style="list-style-type: none">➤ Committee discussion on any works to be completed on Internal Controls (if any) before the end of the 2018/19 council year.
7.	Date of next Audit Committee Meeting <ul style="list-style-type: none">➤ To be agreed