

**MINUTES OF A MEETING
OF THE OPERATIONS COMMITTEE
MALVERN TOWN COUNCIL**

held on Tuesday 13 March 2018

in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm

Councillors

Present

I Hopwood (Chairman)
C Bovey
L Lambeth
P Mewton
N Mills (substitute for Cllr Harvey)
B Regimbeau (substitute for Cllr Campbell)
P Smith

Absent

H Campbell (Apologies)
M Fletcher
M Harvey (Apologies)
Cllr J Thomas
D Watkins

In attendance

Charles Porter – Operations Manager
Linda Blake – Town Clerk
Louise Wall – Minute Clerk
Cllr Palmer – Mayor
3 members of the public

44. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor H Campbell and Councillor M Harvey. Cllr Campbell had substituted Cllr Regimbeau and Cllr Harvey had substituted Cllr Mills.

45. DECLARATIONS OF INTEREST

Cllr Mills declared an interest in agenda item 3 being an allotment holder.

PUBLIC PARTICIPATION

The secretary of the Goodwood Road Allotment Association said he would speak on behalf of several members of the association. He was concerned that installation of water timers at the allotment site would result in poor water pressure for users especially as many plots were now divided and there were more people using the water. Although he understood that the installation of timers was for environmental issues as much as saving costs, the allotment holders would have liked to have been consulted and felt that while rents for plots increased, they got little in return.

46. ALLOTMENT DEPOSITS

Report OC01/18 was received and accepted.

The Town Clerk confirmed that the current rent of a 125 square metre allotment plot is £36.00 and this fee will be held until 31 March 2019.

The waiting list for an allotment is currently low and vacancies are filled as soon as possible from the waiting list.

It was **AGREED** that the allotment deposit is increased from £30.00 to £40.00 to ensure the Council does not incur any bad debts should a plot be relinquished without having been paid for.

47. BANDS IN THE PARK 2018

Report OC02/18 was noted.

Members present were asked to volunteer to steward at least one concert during the programme for Bands in the Park 2018. This request will be extended to all members of the Council.

Cllr Watkins noted that if all Councillors could steward at least once then there would not be burden on just a few.

48. CHRISTMAS LIGHTS EXPENDITURE 2018/19 BELLE VUE TERRACE

Report OC03/18 was received.

The Committee **RECOMMENDED** that Option B be agreed, being to remove all lighting from both plane trees on Belle Vue island and dispose of materials, supply access harness and ropes and install fifteen lengths of lighting (1500 bulbs) per tree, at a total cost of £3,425.

49. USE OF BUDGET UNDERSPENDS 2018

The Operations Manager reported that some of the 2017/18 financial year underspend would be used in the coming month to purchase and install the water timers at Goodwood Road allotments. The new slide for Victoria Park has also been purchased and this will be installed next week in time for Easter.

50. DATE AND TIME OF NEXT MEETING

It was **AGREED** that the next meeting of the Operations Committee would be arranged at a later date.

The meeting ended at 6.20 pm.

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(Chairman)