

**MINUTES OF A MEETING
OF THE OPERATIONS COMMITTEE
MALVERN TOWN COUNCIL**

held on Thursday 8 June 2017

in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm

Councillors

Present

I Hopwood (Chairman)
C Bovey
M Fletcher
M Harvey
L Lambeth (Arrived 6.15pm)
P Mewton
P Smith
D Watkins

Absent

H Campbell (apologies)

In attendance

Charles Porter – Operations Manager
Lyndsey Davies – Minute Clerk
Cllr C Palmer
Cllr P Tuthill (Departed 6.25pm)

1. ELECTION OF CHAIRMAN

Cllr I Hopwood was elected as Chairman of the Operations Committee for 2017/18.

2. ELECTION OF VICE-CHAIRMAN

Cllr P Mewton was elected as Vice-Chairman of the Operations Committee for 2017/18.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr H Campbell.

4. DECLARATIONS OF INTEREST

Cllr P Smith – Malvern Civic Society
Cllr I Hopwood – Malvern Civic Society

PUBLIC PARTICIPATION

Steven McGuinness from Goodwood Road Allotments expressed his concerns regarding the increases in allotment rental and the process by which Council reviewed the charges and then agreed to this increase. Mr McGuinness had a number of specific queries which could not be fully answered at the meeting and the Chairman suggested that these could be put in writing to the Town Clerk.

Mr Paul Wyatt from Knapp Way Allotment Site briefly raised an issue surrounding access to Knapp Way and requested that a site assessment be carried out. The Chairman informed Mr Wyatt that as this is not for discussion on the Operations Committee agenda, it will be taken to the next Operations Meeting in September.

5. **ALLOTMENT CHARGES**

Report OC01/17 was received.

The Committee discussed the issues raised by Mr McGuiness.

The Committee **RECOMMENDED** that allotment charges should remain at £36.00 per 125 square metre plot for the year 2017/18 and should then be frozen for a further two years to remain at £36.00 for 2018/19 and 2019/20.

6. **PROPOSAL TO LIST BUILDINGS AT GREAT MALVERN CEMETERY**

Report OC02/17 was received.

The Committee discussed the issues of having buildings listed in Great Malvern Cemetery - it could curtail the Council's operational development in the future.

The Committee **AGREED** to write to English Heritage with objections to the listing of the Cemetery Lodge and also to invite them to come and talk to the Council regarding the process behind and reasoning for the listings.

7. **CONDITION OF WALLS SURROUNDING BUS SHELTER OUTSIDE OF ROSE BANK GARDENS**

Report OC03/17 was received.

The Committee **AGREED** to remove the unsightly material and to look into temporary options to cover the area, with the view of putting in a vertical hanging garden in the future as a long term solution. A Working Party is to be set up to review the state of the wall involving the Chairman of Operations Committee, Priory Ward Councillors and Councillor Mark Harvey.

The Operations Manager reminded the Committee that Malvern Town Council has to liaise with Malvern Hills District Council in connection with any works carried out in or surrounding Rose Bank Gardens.

8. **HEART OF ENGLAND/MALVERN IN BLOOM 2017**

Officers updated the Committee on the progress of the campaign, with regards to the bloom route, hanging baskets and displays. The Committee congratulated the operations team on their hard work on maintaining the floral displays throughout the Autumn/Winter months and their continued work during the Summer months.

Officers informed the Committee that hanging basket orders/sponsorship had increased from previous years.

9. **WORK PROGRAMME**

The Committee **NOTED** the Operations Work Programme.

10. **DATE AND TIME OF NEXT MEETING**

Thursday 14 September 2017 at 6.00 pm.

The meeting ended at 7.25pm

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(Chairman)