

MALVERN TOWN COUNCIL

MINUTES OF A MEETING OF THE OPERATIONS COMMITTEE

held on Thursday 1 December 2016

in the Town Council Offices, Belle Vue Terrace, Malvern, at 6.00pm

Councillors:

Present:

I G Hopwood (Chairman)
L Lambeth (6.15pm)

P Mewton
P Smith

Absent:

C A L Bovey
H Campbell (Apologies)
M J R Charles

J Thomas (Apologies)
D Watkins (Apologies)

In attendance:

Linda Blake – Town Clerk
Charles Porter – Operations Manager
Mary Piercy – Minute Clerk
Cllr C Palmer

42. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs H Campbell, Thomas and Watkins.

43. DECLARATIONS OF INTEREST

None.

PUBLIC PARTICIPATION

None.

44. BUDGET 2017/18

The Town Clerk presented the Draft Operational Budget which had been put together incorporating recommendations made at the last meeting of the Committee.

The Town Clerk and the Operations Manager explained that the proposed budget at £219,397 was lower than the Budget in 2016/17 but slightly above the re-forecast and they outlined the factors contributing to this.

The Committee **RECOMMENDED** that the Draft Operational Budget for 2017/18 be submitted to full Council for approval as part of the overall budget and precept requirements for 2017/18.

45. **REDEVELOPMENT OF VICTORIA PARK PAVILION**

Cllr Lambeth joined the meeting.

Members discussed proposals for redevelopment of Victoria Park Pavilion.

It was **RECOMMENDED** that:

1. Officers should identify a suitable architect to project manage a scheme to redevelop Victoria Park Pavilion.
2. A budget of approximately £165,000 (to include architects' fees) should be set aside for the project, using funding from the proceeds of the sale of Windrush Crescent and other unutilised reserves as appropriate.
3. The project specification should include:
 - A purpose-built café which would be extended into the current changing room space
 - Relocated and upgraded toilet facilities
 - A new boiler system
 - Suitable drainage
 - Renewable energy
 - Upgraded changing rooms which would be reduced from four changing rooms to two.
4. The public should be consulted as to the facilities required at the Pavilion.
5. The possibility of external funding sources should be investigated.
6. A Working Party should be formed to progress this matter once Full Council agreement had been secured. The Working Party would consist of Cllrs Hopwood, Lambeth, Mewton and P Smith, and would report back to Operation Committee.

It was **NOTED** that temporary accommodation would be required for the café whilst building work was in progress and that it would be important to work with the current tenant to ensure an agreement was reached on this matter.

46. **NEXT MEETING**

Thursday 12 January 2017 at 6.00pm.

The meeting ended at 6.40 pm.

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Councillor I G Hopwood (Chairman)