

MALVERN TOWN COUNCIL
MINUTES OF POLICY AND RESOURCES COMMITTEE
held on Tuesday 14 February 2017
in the Council Chamber, Town Council Offices, at 6.00pm

Present:

Councillors: C T Smith (Chairman)
J Cain
J Campbell
M Campbell
B A Regimbeau
R K Yates

Absent:

S Nichols
J O'Donnell
J D Roskams (Apologies)
P A Tuthill (Apologies)

In attendance: Linda Blake – Town Clerk

63. **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs J Roskams and P Tuthill.

Cllr C Palmer had also sent her apologies as an ex-officio non-voting member of the Committee.

64. **DECLARATIONS OF INTEREST**

None

PUBLIC PARTICIPATION

None

65. **REVIEW OF EARMARKED RESERVES**

The Town Clerk presented Report PRC01/17 and explained the current position on Earmarked Reserves.

The Committee reviewed and **AGREED** the details of Earmarked Reserves as detailed in Appendix A to the report

66. **THE ROLE OF COUNCIL COMMITTEES**

Report PRC02/17 was received. Councillors discussed the role of committees and it was felt that greater delegation to committees should be respected to avoid unnecessarily long and unwieldy Council and to avoid the same issues being raised and then debated again at Full Council, having already been fully considered by the delegated committee. Committee decisions should also be respected.

Committee **RECOMMENDED** the following:

- All Committees should have the delegated authority to function fully within their terms of reference, providing that they act within allocated budgets, including external funding sources, and in compliance with the Council's Standing Orders and Financial Regulations.
- All Councillors should attend the relevant committee meetings to present their views on items which fall within Committee delegations, if they so wish.

67. **REFURBISHMENT OF REAR BUILDING AT 28-30 BELLE VUE TERRACE**

Members of the Committee discussed Report PRC03/17 and the meeting was temporarily adjourned so that a site visit to the middle flat could take place.

Members felt that there was a large amount of potential to develop the middle flat and that more works were needed to significantly improve the standard of accommodation as this would allow a much larger rental income to be commanded. Works could include a new bathroom, knocking two rooms into one to make use of a windowless room by creating a large lounge / dining room area, fitting double glazing and works to improve the appearance of the staircase leading to the flat.

It was **AGREED** that as the middle flat was currently vacant, it should be taken off the rental market immediately and a larger scale refurbishment considered.

Officers were asked to investigate this matter and report back to a future meeting of Policy and Resources Committee. Councillor Jill Campbell offered to help in this process.

68. **ASSESSMENT OF MALVERN TOWN COUNCIL'S SIGNIFICANT RISKS IN ACHIEVING ITS OBJECTIVES**

Report PRC04/17 was received and a number of small amendments were suggested.

It was **RECOMMENDED** that Council adopt the Assessment of Malvern Town Council's Significant Risks in achieving its Objectives as detailed in Appendix A to these minutes.

69. **DATE OF NEXT MEETING**

The next meeting of the Policy and Resources Committee will be held on Tuesday 21 March 2017

The meeting ended at 7.35pm

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Councillor C Smith (Chairman)