

UNADOPTED

MINUTES OF A MEETING OF
MALVERN TOWN COUNCIL

held on Wednesday 4 July 2018

Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm

Councillors

Present

C Palmer (Chairman)
C Bovey
J Cain
H Campbell
J Campbell
M Fletcher
L Lambeth
P Mewton
N Mills
N Morton
B Regimbeau
P Smith
P Tuthill
D Watkins

Absent

M Campbell (apologies)
S Charles (apologies)
M Harvey (apologies)
I Hopwood (apologies)
J O'Donnell (apologies)
J Thomas (apologies)

In attendance

Linda Blake – Town Clerk
Louise Wall – Minute Clerk
Clare Lawrence
Peter Hamilton, Cass Associates
Representatives of Malvern RFC

51. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from:

- Councillor Matt Campbell – work commitments
- Councillor S Charles – work commitments
- Councillor Mark Harvey – illness
- Councillor Ian Hopwood – holiday
- Councillor James O'Donnell – not stated
- Councillor Jeremy Thomas – attending another meeting as Town Council representative

52. DECLARATIONS OF INTEREST

Cllr Jenny Cain – item 9 Special Grant for Malvern Rugby Club - family member plays for the Under 14 team.

Cllr Peter Smith – item 4 Neighbourhood Plan – has worked closely with officers on the plan.

53. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the minutes of the following meeting be approved and adopted as a correct record of the proceedings and they were signed by the Mayor:

- Full Council meeting 13 June 2018

PUBLIC PARTICIPATION

Shaun Robinson, Coach and Referee at Malvern Rugby Club, and Seth Robinson and Isaac Flowers, members of the Under 14 Team, gave a presentation in support of their application for a special grant. They explained how the Under 14 section has been invited to travel to Bagnères-de-Bigorre to take part in an

UNADOPTED

exchange visit, which will consist of rugby matches played against the local team and cultural activities over a four-day period in April 2019. They felt that this will be an exciting opportunity to not only participate in the rugby matches but also to experience another culture, town and country.

Following the presentation, councillors asked questions regarding what fundraising the club had already carried out, what plans they had in place to continue fundraising in order to match any grants they are awarded, why there were no annual reports or accounts and whether there would be contributions from Malvern Rugby Club and the parents of the players.

Fundraising events held so far included selling food, drinks and holding barbecues at club matches and this would continue, with the first team matches being particularly well-attended. Frog or horse racing, quizzes and more barbecues will be held over the coming months.

The tour will be in the school holidays both here and in France, and the club will be able to stay in the Bagnères boarding school accommodation at a low rate. All players would be asked to contribute towards the trip but it is recognised that some have more readily available funds than others and hence the need to obtain grants and fundraise.

As the club is a voluntary organisation, it does not produce an annual report, Mr Robinson agreed and this is something that will be looked at for the future.

The Mayor confirmed that the Malvern-Bagnères Twinning Association will also help to fund the visit by holding a quiz night.

Cllr Tuthill indicated that he may be able to support them from his Worcestershire County Council discretionary fund, as long as some of the players lived in Malvern Link.

Councillors generally agreed that this type of exchange was beneficial in many ways to both the participants and the overall strengthening of bonds between the twinned towns.

Under Standing Order 1a, the Chairman altered the order of business so that item 9 would follow Public Participation.

54. **NOTICE OF MOTION**

It was **RESOLVED** that Malvern Town Council shows its support for a grant of £2,000 to help towards costs for the Under 14 Malvern Rugby Club team to take up the invitation to visit from the rugby club in our twin town of Bagnères-de-Bigorre in April 2019.

Cllr Tuthill left the meeting at 6.25 pm

55. **NEIGHBOURHOOD PLAN – PRESENTATION AND PROGRESS UPDATE**

Clare Lawrence of Malvern Town Council, and Peter Hamilton of Cass Associates (the Town Council's Neighbourhood Plan consultant) updated members on the progress of the Neighbourhood Plan, and distributed copies of a timeline of the plan going forwards and answering any questions that councillors put to them.

The Town Clerk explained that the Malvern Neighbourhood Plan is a massive project and a far larger undertaking than was envisaged at the start. The project is now nearing completion, thanks to all the hard work put in by officers, Peter Hamilton, councillors and stakeholders. Once completed it will be a good achievement for Malvern as one of the largest ever completed.

UNADOPTED

Some councillors expressed their concerns as to the authority the two unfinished policies would have in planning terms and Peter Hamilton confirmed that they would hold importance and once agreed as part of the plan they would need to be considered by the planning authority when decisions are made.

It was **RESOLVED** that in accordance with Option 2 of the report, the target submission date of the Malvern Neighbourhood Plan be revised to 31 October and additional funding be agreed.

It was further **RESOLVED** that Council delegate the Town Clerk to undertake the necessary actions and processes in order to submit the draft Neighbourhood Plan to Malvern Hills District Council in accordance with the timescale agreed above.

56. **MAYOR'S ANNOUNCEMENTS**

Science in the Park

The Mayor reported that she had attended Science in the Park, a recent recipient of a special grant from Malvern Town Council, and which took place on Saturday 30 June. Many children and adults attended, taking part in science experiments and enjoying the sunshine.

Civic Week

This had also gone well and benefitted from the recent good weather.

Great Malvern Priory

The Mayor attended the collation of the new vicar of Great Malvern Priory, which saw the community coming together in support. The Priory was full and extra seating had to be provided. A meeting has already taken place between the Vicar, the Town Clerk and the Mayor.

RHS Heart of England in Bloom

The Mayor praised the Operations Team for their hard work in making the cemetery look fantastic prior to judging despite an administrative error by the organisers meaning that the team had very little notice of judging day.

Malvern Arts at The Cube

The Mayor reminded everyone that this was taking place on Friday 6 and Saturday 7 July and that it was an event for adults as well as children. She encouraged councillors to attend and give free rein to their creative talents.

57. **TOWN CLERK'S REPORT**

Malvern in Bloom

Judging has just taken place in the Cemetery of its entry into the RHS Heart of England in Bloom "It's Your Neighbourhood" competition. This is only the second time that a cemetery has been entered into this category and the Operations Team were to be congratulated for their hard work in getting the cemetery looking at its very best, not just for judging but all year round. Results will be announced at an awards ceremony later this year.

Councillors wished to express their thanks to the Operations Manager and his team for the excellent work they have carried out this year in the cemetery.

58. **REPORTS BY COUNTY AND DISTRICT COUNCILLOR REPRESENTATIVES IN ATTENDANCE**

District Councillors

Cllr O'Donnell had submitted a written report and this was read out by the Town Clerk in his absence:

UNADOPTED

- The closing date for the new position of Head of Housing and Communities has now closed. This is to replace in part the role carried out by Fiona Narburgh who left MHDC at the beginning of the year. Final interviews will take place on 16th July.
- At the Annual Awards Ceremony of the Herefordshire and Worcestershire Chamber of Commerce Business Awards in June, MHDC won an award for its commitment to improving health and wellbeing of staff and the promotion of health and wellbeing in the community. It is rare for a local authority to win such an award and MHDC are justly proud.
- MHDC has received almost 60 nominations for this year's Annual Sports Awards to be held on 12th July at the Bank House Hotel. Nominations will open later in the year for the Community Awards nominations.
- There have been a number of enquiries from Parishes about their village categorisation. If a village believes its status is out of date, it will need to be reviewed in the SWDP, not by MHDC. As a review of the SWDP is currently taking place, Parish Councils or individuals can write to Gary Williams stating their reasons why they believe their village is wrongly categorised and reasons as to what the categorisation should be. This will then be inputted into the Review.

Cllr Watkins reiterated Cllr O'Donnell's comments regarding the Herefordshire and Worcestershire Chamber of Commerce Award for Health & Wellbeing in the Workplace.

59. **MEMBERS' QUESTIONS**

There were no Members' Questions.

60. **REVIEW OF LITTER BINS IN MALVERN LINK**

Report CL02/18 was received and noted. Four new bins would be purchased and installed in the next couple of months.

61. **TWINNING FUNDING**

Report CL03/18 was received.

It was **RESOLVED** that no further funds are allocated to reserves now that one organisation has reached a zero balance. The Malvern-Bagnères-de-Bigorre Twinning Association should retain the balance of £636 until expended.

It was **RESOLVED** that should twinning associations require funding in the future, they should apply direct to Policy and Resources committee for a grant each time they had a requirement for funds. Each application would be considered on an "as and when" basis.

62. **DATE AND TIME OF NEXT MEETING**

It was agreed that the date of the next meeting of Full Council will be Wednesday 8 August at 6.00pm.

The meeting finished at 7.35 pm.

.....
(Chairman)