

**MINUTES OF A MEETING  
OF THE OPERATIONS AND PLANNING COMMITTEE  
MALVERN TOWN COUNCIL**

**held on Wednesday 29 August 2018**

**in the Council Chamber, Belle Vue Terrace, Malvern, at 6.00 pm**

**Councillors**

Present

S Charles (Chairman)  
H Campbell (arrived 6.05pm)  
I Hopwood  
P Newton  
N Morton  
P Smith  
J Thomas (substitute for L Lambeth)  
D Watkins

Absent

C Bovey (apologies received after meeting)  
L Lambeth (apologies)  
N Mills (apologies)

**In attendance**

Linda Blake – Town Clerk  
Charles Porter – Operations Manager  
Louise Wall – Minute Clerk

**10. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Lynne Lambeth who was on holiday and Cllr Neville Mills who had another appointment.

**11. DECLARATIONS OF INTEREST**

None.

**PUBLIC PARTICIPATION**

None.

**12. REVIEW OF THE MAYOR'S BONANZA**

Report OC01/18 was received and discussed. Comments were invited from members of the committee and Cllrs Hannah Campbell and Neil Morton joined the meeting.

- It was felt by those who attended the Bonanza that the event had been successful in terms of numbers in attendance, good feedback and money raised for charity.
- The review which took place in 2017 had resulted in some changes to this year's event, all of which seemed to have a positive effect.
- More councillors should make the effort to attend and help out, even if for a short time, to alleviate officers.
- A couple of councillors felt that the event's aims needed to be more focussed as the event is trying to do too many things in being a free event as well as a charity fundraiser. It was felt that charges could be made for various activities or for a programme on entry to the park.
- Other councillors felt that the bonanza had already received a re-vamp by way of it growing each year and new attractions being added, that it was a very popular event and a good example of the Town Council being in existence for the residents of Malvern, whilst raising a modest amount of

money for the mayoral charity. Comments received on the day from members of the public were very positive and complimentary of the town council.

It was **RECOMMENDED** that next year's Mayor's Bonanza should be held on Sunday 4 August 2019.

It was **RECOMMENDED** that councillor volunteers should be requested at the first council meeting after elections in May 2019, in order to ensure that the event can run smoothly.

**13. REVIEW OF ALTERNATIVE BANDS IN THE TOWN PROGRAMME**

Report OC02/18 was received and accepted.

Priory Park

It was noted that the performances in Priory Park this summer have received some of the best feedback and had proved very popular. Although the good weather had undoubtedly played its part in this success, these events are generally easy to run as the bands bring their own equipment and most are now well-versed in the set up and routine of the afternoon.

Malvern Cube

Performances at the Cube are expensive to put on due to the cost of hiring the Cube and a sound engineer and these had not been as well-attended as was hoped. The low attendance could be attributed to other festivals and events taking place at the same time, too early a start and a lack of advertising by one band.

Councillors questioned the need for a performance on the day before the Mayor's Bonanza as this meant two events in one weekend. However, it was **NOTED** that this year the Alternative Bands in the Park performance on the day before the Bonanza was well-attended and flyers were distributed to advertise the bonanza.

It was **RECOMMENDED** that a summer programme of Alternative Bands in the Town be agreed for the dates listed in the report, with the exception of 3 August, being the day before the Mayor's Bonanza, meaning four dates overall.

It was **RECOMMENDED** that two evening performances should be considered, to start no earlier than 8pm, to be held during the cooler months either in winter or spring, with a £5 ticket price and with alternative venues being investigated. A further report would be provided in due course on this.

**14. HERITAGE FESTIVAL 2019**

Report OC03/18 was received and discussed.

It was felt that the suggested date for the Heritage Festival 2019 of 20 April would not be suitable, as it falls on Easter weekend and therefore there was a real possibility that councillors and other groups would be unavailable.

It was **AGREED** to provisionally book the Priory for 6 April 2019 subject to the new proposed date being discussed with the Mayor, as suitable for her Civic Service.

**15. DOG WASTE PAPER BAG DISPENSER – TRANSITION MALVERN HILLS**

Report OC04/18 was received and discussed.

It was **RECOMMENDED** that a dog waste paper bag dispenser be sited at Rose Bank Gardens as part of the 'Use Less Plastic' initiative providing the design of the bin was acceptable to the Operations Manager.

## 16. **PLANNING CONSULTATIONS**

Report OC05/18 was considered.

- a) Cllr Tuthill had raised planning application 18/00610/FUL prior to the meeting. Members considered the details available to them at the meeting but no comment was subsequently made.

b) Planning ref 18/01087/OUT Qinetiq, St Andrews Road, Malvern

Outline application for demolition of existing buildings and erection of up to 300,000 sq ft of commercial floor space (Use Class B1(b)) with all matters (layout, scale, appearance and landscaping) except access reserved for subsequent approvals to include open space; earthworks to facilitate surface water drainage; and all other ancillary and enabling works.

It was **RECOMMENDED** that council support application 18/01087/OUT subject to the following comments being submitted to Malvern Hills District Council:

1. The proposed access to the site is not adequate and the number of heavy duty vehicles accessing the site should be taken into consideration with regard to the proposed access to the site from Longridge Road.
2. There are sections of Longridge Road that do not have a footpath which could be problematic with the extra traffic generated by the construction site, and which would include large lorries.
3. Blocks C & D at the rear of Britten Drive are proposed to be up to four stories high which would be out of character with the surrounding buildings and area and are considered to be far too high.
4. To avoid congestion on already-busy roads, construction workers' vehicles should all be parked on site and not on public highways, and this should be strictly enforced by Malvern Hills District Council.
5. It was suggested that hours of construction work should be limited to between 8am and 4pm and this should be strictly enforced by Malvern Hills District Council.

c) Planning ref 18/01088/FUL Qinetiq, St Andrews Road, Malvern

Demolition of existing buildings and re-development of the site with 311 dwellings (Use Class C3) (including 20% provision of affordable housing) and a 66-bed care home facility (Use Class C2), to include new access junction onto Longridge Road; Upgraded access arrangements to St Andrews Road; The principal road bisecting the site between St Andrews Road and Longridge Road; Internal roads, footpaths and cycleways; Diversion of the existing footpath at the site's boundary; Car parking; Public open space, including formal and informal play areas; Landscaping, boundary treatments and green infrastructure; Sustainable drainage systems; and related works including earthworks, remediation, tree clearance, utilities service diversion, connections and ancillary structures.

It was **RECOMMENDED** that council support application 18/01088/FUL subject to the following comments being submitted to Malvern Hills District Council:

1. The proposed access arrangements to the site are not suitable particularly for large vehicles. The number of heavy duty vehicles

accessing the site should be taken into consideration with regard to the proposed access to the site from Longridge Road.

2. There are sections of Longridge Road that do not have a footpath which could be problematic with the extra traffic generated by the construction site, and which would include large lorries.
3. Concerns were raised about the capacity of the sewerage arrangements, and for sustainable drainage new systems would need to be installed.
4. To avoid congestion on already-busy roads, construction workers' vehicles should all be parked on site and not on public highways, and this should be strictly enforced by Malvern Hills District Council.
5. It was suggested that hours of construction work should be limited to between 8am and 4pm and this should be strictly enforced by Malvern Hills District Council.
6. It was thought that the number of spaces allocated at the care home would not be sufficient.

It was **AGREED** that Councillor Neil Morton would attend the Southern Area Planning Committee meeting when these planning applications are raised, to speak on behalf of Malvern Town Council.

**17. WORK PROGRAMME**

Chart OC06/18 was noted.

The Operations Manager reported that inspections of the play area equipment by an independent assessor had been brought forward following installation problems with some of the new equipment.

These problems had now been rectified and the play areas were fully operational.

**18. DATE AND TIME OF NEXT MEETING**

The next meeting of the Operations and Planning Committee will be on Wednesday 10 October 2018 at 6.00 pm.

The meeting ended at 7.40 pm.

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(Chairman)